

**ECONOMIC DEVELOPMENT AUTHORITY
of the
CITY OF HAMPTON, VIRGINIA**

Minutes – Regular Meeting

July 16, 2013 – 8:30 A.M.

EDA Conference Room

**CALL
TO ORDER**

Chair Joseph called the meeting to order at 8:30 a.m.

**DIRECTORS
PRESENT**

James R. Joseph, Anne W. Shuford, Wallace C. Arnold, Dr. Lewis J. Bellinger, Perry T. Pilgrim and Ben A. Williams, III. Also present were Secretary-Treasurer Leonard L. Sledge and EDA Attorney S. Frear Hawkins, II.

**GUESTS
PRESENT**

Clay Culbreth – Thalhimer Commercial Real Estate
Thomas Flake – Peninsula Technology Incubator

**STAFF
PRESENT**

Pete Peterson, Bonnie Brown, Mike Hodges, Lynn Allsbrook, Ellen Templeton, Susan Borland, Daniel Girouard, Michael Yaskowsky and Teresa Hudgins

MINUTES

Chair Joseph stated the Minutes of the June 18, 2013 EDA board meeting were distributed. A motion was made by Mr. Williams and seconded by Mr. Arnold to approve the minutes as presented. The motion carried.

**PUBLIC
WORKS
UPDATE**

Mike Hodges reported curb, gutter, sidewalk and base coat asphalt was being installed along Commander Shepard Boulevard and should tie into Big Bethel Road next month; project completion is expected in October.

Lynn Allsbrook reported Saunders Road between Big Bethel Road and the Newport News city line will be a four lane divided highway; entering the right-of-way phase now with completion expected 2015/2016.

Mr. Joseph asked if there was cooperation between the neighboring communities on this project. Mr. Allsbrook said there have been conversations with the City of Newport News and this project is in the long range plans but there is no funding in place at this time. The City of Hampton has done some preliminary work on the roadway extension into Newport News.

Mr. Allsbrook also reported the final coat of asphalt on North Campus Parkway should be completed by next spring.

**LOAN
PROGRAM**

Mr. Pilgrim reviewed the Loan Status Report as follows:

- The Healthy Connection has made one loan payment

- A Loan Modification Agreement has been prepared for I Love Your Style
- Touch of Class Fencing loan and line of credit is still in collection

ECONOMIC DEVELOPMENT REPORT

Mr. Sledge stated the updated Status Report on EDA Actions was included in the package. Other items of interest:

- City Council approved the transfer of .3 acres of land in Langley Research & Development Park to the EDA
- City Council deferred the appointment of a new EDA member until its August meeting
- We are waiting on the signed agreements from both incubators
- Staff is working with the HRC Owners Association on the damaged entrance signs at HRC South and Central
- Inside Business reported on the new crab operation in downtown Hampton; we were able to lease the city-owned property at 15 Rudd Lane; Mike is exploring state incentive funding
- We are working on two business appreciation events: Hampton Heat at Langley Speedway on July 27th and the Hampton Cup Regatta on August 10th
- Ellen will be on a marketing mission this week with HREDA in North and South Carolina; staff will develop a plan for self-initiated marketing missions
- We hosted a Chinese distribution company which was a lead generated by VEDP; since the June meeting we have responded to two RFI's for manufacturing projects
- The Hampton Roads area is out of consideration for a project due to possible inclement weather utility down time; staff will compile data for future reference on the various utility company timeframes to get services back online
- The e-news will be sent out bi-monthly for better exposure
- Letters were sent to property owners in the Langley Clear Zone; a significant number have expressed an interest in selling
- The 2012 Enterprise Zone report was submitted; total funding awarded for real property improvement and job creation grants was \$1,776,050.15

Mr. Joseph asked staff to provide a list of the 2012 Enterprise Zone grant recipients.

RESOLUTION HAMPTON COMMUNITY CULTURAL, ATHLETIC AND VISITOR ATTRACTION PROGRAM

Mr. Girouard presented a Resolution of the Economic Development Authority of the City of Hampton, Virginia creating the Hampton Community Cultural, Athletic and Visitor Attraction Grant Program as well as draft guidelines and application.

Mr. Joseph asked how much money would be generated the first year and who would be the recipients. Mr. Peterson said the

estimate for the first year is \$459,000 and was based on a \$1.00 per night/per room lodging fee. Mr. Peterson will ask the city manager to communicate with Mr. Joseph regarding the intended recipients. Staff will make additional changes to the draft guidelines and application. A motion was made by Mr. Williams and seconded by Ms. Shuford to approve the Resolution as presented. A roll call vote was taken which resulted as follows:

Ayes: Arnold, Bellinger, Pilgrim, Williams, Shuford and Joseph
Nays: None

OLD
BUSINESS

Staff is setting up several off-site EDA meetings. We are reaching out to the VA Medical Center and Workforce Development Center.

OTHER
BUSINESS

Mr. Hawkins reported Old Point National Bank is requesting an extension to the sub-lease agreement from December 31, 2013 to February 28, 2014. A motion was made by Mr. Williams and seconded by Mr. Pilgrim to approve a Resolution extending the term to February 28, 2014 and authorizing the Chair to execute the necessary documents. A roll call vote was taken which resulted as follows:

Ayes: Arnold, Bellinger, Pilgrim, Williams and Joseph
Nays: None
Abstain: Shuford

Mr. Williams asked Mr. Flake if he wanted to report on any activity at the Peninsula Technology Incubator. Mr. Flake said three new companies will be moving in during the month of August and the facility will be at 65% capacity.

Mr. Arnold asked if there was an update on items recommended in the Science Park Feasibility Study. Mr. Sledge said staff is working on a white paper for the EDA. Ms. Shuford said the Incubator Committee was awaiting a report from Dr. Stanley.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Leonard L. Sledge
Secretary-Treasurer

LLS/tbh